



EMPLOYMENT APPLICATION

Applicants are considered for admission without regard to race, color, gender, religion, national or ethnic origin.

330 Mountain Rd. Cape Neddick, ME 03902 207.361.1911

A. PERSONAL INFORMATION

Your Name _____ Home Phone _____
 Address _____ City _____ State/Zip _____, _____
 E-mail _____ Cell phone _____
 Date of Birth ____-____-____ Place of Birth _____, _____ SS # ____-____-____
For non-U.S. citizens: What type of visa do you have? _____ Expires _____
 Do you have a driver's license? YES NO License # _____ State Issued _____

B. PAST INTERNSHIPS(S) / RELATED EMPLOYMENT

Please provide the following info about three relevant internships / jobs you've held.

Dates	Company Name	Supervisor Name	Phone #	Type of Work Performed
<i>Reason for leaving above position?</i>				
<i>Reason for leaving above position?</i>				
<i>Reason for leaving above position?</i>				

Have you even been convicted of a crime? NO YES

If yes, explain conviction(s), sentence(s) imposed, and type(s) of rehabilitation. Include dates.

C. EDUCATION

TYPE OF SCHOOL	Name of School	Location (full mailing address)	Years Completed	Major(s) and Degree(s)
High School				
College or University				
Bus. or Trade School				
Other Education				

D. PERTINENT QUESTIONS *(complete and/or circle all that apply)*

1. Why do you want to work with White Pine Programs?

2. What position(s) interest you? *field lead instructor* *field assistant* *office staff* *training staff*

3. Describe your current availability? *(e.g. mon/wed/fri morns or 24/7 or wknds only)*

E. TRAINING & CERTIFICATIONS

Describe your training, formal and informal, for each of the following roles *(include all relevant certifications with expiration dates)*

a.) Educator

b.) Mentor

c.) Naturalist

d.) Outdoor Leader

e.) First Aid / Safety *(include CPR info)*

F. REFERENCES:

Please complete the table below with contact information for three non-family references

Name & title	Address	Phone	E-Mail

F. EMPLOYMENT SCENARIOS:

In the space provided, please explain how you would handle the following situations:

1. After interning with our organization for three months, you realize that you just don't get along with another staff member. You can't put a finger on it; he/she just rubs you the wrong way. This is affecting your ability to be present at staff meetings and you believe it may be affecting staff unity during programs. What do you do?

2. During a tour of White Pine's nature museum, you notice a 12 year old girl, who is new to the program, put a beautiful flicker feather in her pocket that you think was from the museum collection. What do you do?

3. A parent of a child in one of our programs has been spreading rumors about our programs that are hurting White Pine's image in the community. This parent is well-respected in the local community and has brought a lot of kids into our programs in the past. What do you do?

4. On an overnight campout you're collecting firewood and notice four boys making a lot of noise. These are boys you've been working with for half the year. You approach undetected and notice that three of the boys are teasing the other one. He looks visibly upset and you think he might lash out or cry. What do you do?

G. ADDITIONAL INFORMATION/COMMUNICATION

Please use this space to share any additional information we should know about you with relation to working with White Pine Programs. Feel free to express yourself in a creative way if that would best express your desire to be a part of our staff.

H. SIGNATURE

I, _____, the undersigned, agree that all the information contained within this application is truthful and complete.

Signed _____

Dated _____

*Thank you for taking the time to complete this application. Please click "Submit Form".
We'll be in touch with you to confirm we've received your application*